

# Mary Elizabeth MacLauchlan

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## **PROFESSIONAL SUMMARY:**

- A wide range of design, technical writing, marketing and programming skills.
- Proven website design and programming experience.
- People leadership skills
- A powerful combination of artistic talent and technical knowledge.
- A mature professional who is dedicated, driven, and able to clearly communicate concepts and ideas with all levels of management and customers.

## **PROFESSIONAL SKILLS:**

- |                   |              |             |
|-------------------|--------------|-------------|
| • HTML/HTML 5     | • JavaScript | • CSS/CSS 3 |
| • PHP             | • Photoshop  | • JQuery    |
| • Sys3, 34/36, 38 | • AS/400     | • Wang VS   |
| • RPG II/III      | • COBOL      | • Pascal    |

## **HTML/CSS TECHNIQUES UTILIZED:**

Transition, Radial Gradient, Border Radius, Box Shadow, Transparent Backgrounds, Gradient Backgrounds, New Class Names.

## **EXTERNAL CODE UTILIZED:**

Password Protection, Accordion Menu items, Colorbox, Video Lightbox.

## **EDUCATION:**

- Bachelor of Arts in Mathematics; Merrimack College
- Post Graduate technical courses: RPG II & III, COBOL, AS/400, Pascal, HTML, HTML 5, CSS, CSS 3, JavaScript, PHP, MySQL & JQuery.

## **PROFESSIONAL EXPERIENCES:**

### **Consulting Experience:**

#### ***BOC Construction***

##### ***Web Developer***

***01/12 to Present***

- Writing, designing and coding a first site for a local contractor (in progress).

#### ***Somers Cultural Commission***

##### ***Web Developer***

***05/09 to Present***

- Wrote, designed and coded the Commission's first website ([www.somercultural.com](http://www.somercultural.com)).
- Converted the entire site to **HTML 5 and CSS 3**.
- Author and execute updates which assure site continually serves the community.

#### ***Visible Web Solutions***

##### ***Web Developer***

***09/08 to Present***

- Design, wrote and created an on-line community newspaper and adapted it for families, reunions, weddings, sport teams, etc. ([www.ourowntimes.com](http://www.ourowntimes.com))
- Wrote input forms for the newspaper.
- Authored, designed and created business publicity website. ([www.visibleweb.com](http://www.visibleweb.com))

***Fine Line Fashion***

***Web Developer***

***2008 to Present***

- Wrote, designed and coded the website for my tailoring business. ([www.finelinefashion.com](http://www.finelinefashion.com)).
- Recently re-engineered using entirely HTML5 & CSS3

***Para Research Corporation***

***1985 to 1986***

- Part time contract programming converting System 38 code to Windows DOS environment.
- S34 RPG II Manufacturing Software programmer.

***State of the Art Software***

***1985 - 1986***

- Part time contract programming on Wang VS using COBOL.
- Part of the programming team who created Trademark Tracking package.

***Marcam Software***

***1983 to 1985***

- Part time contract programming on IBM System 34 using RPG II.
- Executed assigned projects creating clean, well-documented code.

***On-Target Software***

***1984 to 1986***

***Programmer***

- Designed, authored, and coded a Call Tracking System.
- Pascal, Client Server architecture on a small LAN/platform.

**Full Time Employee**

***Full -time parent / Caregiver***

***1983 to 2011***

***Civic Activities including:***

- Created Publicity campaign for Auction Fundraiser.
- Assistant Coach – girls basketball & lacrosse.
- Member Vice Principal Search Committee
- Girlscout, cubscout leader & taught religious education at local church
- Treasurer – Chapel Kindergarten
- Installed automated Accounting software at Chapel Kindergarten, educated staff.

***Marcam Software***

***1981 to 1983***

***Software Engineer/Project Leader***

- Project leader, designer and programmer for a team of eight bring a new software application package to market which allowed MAPICS to process external operations.
- As the liaison to the Marketing department, wrote technical articles introducing the product.
- Author of the end user documentation/ logic manual for the project.

***Andover Bank***

***1979 to 1981***

***Property Tax Coordinator/Mortgage Computer Operator/Programmer***

***Citizen's Bank/Chevy Chase Bank***

***1977 to 1979***

***Head Teller/Phone Information Liaison/Check Processing Operator***